



## 2022–2025 Detroit Arts Support *Reporting Requirements*

Detroit Arts Support represents an opportunity for the partner foundations—The Kresge Foundation, Fred A. and Barbara M. Erb Family Foundation, and Hudson–Webber Foundation—to learn alongside the cultural sector and to share those learnings broadly. To that end, **grantees should annually submit a report via the [Detroit Arts Support website](#).**

### Report Submission Timeline

**First Interim Report Due 6/30/2023**

**Second Interim Report Due 6/30/2024**

**Final Report Due 9/30/2025**

### Report Questionnaire Elements

#### **Requested Information**

1. A brief organizational description: history, mission, vision, values, etc.
2. An overview of last year's programming and operations. Use this as an opportunity to celebrate your success and share your challenges.
3. Anticipated changes for the coming year. You may address programming, internal capacity, partnerships, etc.
4. A story about something you learned in the previous year. What did you learn, how did you learn it, and how did it change your organization? [Note: we find qualitative insights gleaned through interacting with constituents or debriefing with colleagues to be equally as valuable as quantitative data.]
5. Describe your organization's commitment to equity, diversity, and inclusion. How does it manifest in the work of your organization?
6. Describe significant leadership changes your organization has experienced, if any.

#### **Requested Attachments**

- Your organization's budget to actual figures for the most recently completed fiscal year and current fiscal year and a projected budget for the next fiscal year.
- A brief narrative accompanying the attached financials describing major drivers of the organization's budget, budget trends over the three fiscal years presented, and any significant challenges and your actions to meet these challenges.
- Your organization's most recently completed fiscal year audit. If you cannot obtain an audit, submit a Form 990 or qualified financial review from your most recently completed fiscal year.